Salesforce Developer and Technology Specialist

Established in 1980, The Leon Levine Foundation (TLLF) is one of the largest private grantmaking foundations in the mid-Atlantic, supporting nonprofits in education, healthcare, human services, and Jewish values. Based in Charlotte, N.C., we invest in organizations with strong leadership and a vision for long-term impact, creating pathways to self-sufficiency and lasting change. Join a team of passionate professionals dedicated to lifting up others in a collaborative, mission-driven environment as we build on over 40 years of philanthropy.

Position Summary

The **Salesforce Developer and Technology Specialist** will play a key role in implementing and maintaining technology solutions that enhance our operational effectiveness and help us better serve our mission at The Leon Levine Foundation. While Salesforce is our primary platform, this role will also support system integrations, automation strategies, and process optimizations to ensure seamless connectivity and efficiency across our systems.

The ideal candidate is deeply committed to the mission and vision of The Leon Levine Foundation and understands how technology can support and advance the organization's philanthropic goals. This role requires technical expertise in Salesforce development, API integrations, and enterprise software solutions, with a focus on execution and implementation, while offering opportunities to contribute to broader strategy. Reporting to the Information Manager and within the Information Management team, this position will collaborate with internal stakeholders to ensure our technology ecosystem remains secure, reliable, and aligned with the department's strategic direction.

Key Responsibilities

Salesforce Development & Customization
- Implement, develop, and maintain Salesforce solutions to optimize operational processes.
- Configure and refine custom objects, fields, validation rules, workflows, and automation to align with business needs.
- Support integrations between Salesforce and other business applications.
- Ensure Salesforce is optimized for performance, scalability, and security.
- Evaluate and implement new Salesforce features and integrations in alignment with departmental priorities.

Systems Integration & Process Optimization
- Implement and maintain system integrations to improve data flow and connectivity across platforms.
- Work closely with IT and business units to ensure seamless data exchange and automation between systems.
- Support process automation initiatives to improve efficiency and reduce manual workloads.
- Assist in the execution of technology enhancements that align with organizational objectives.

Security, Compliance, & Performance Optimization
- Adhere to security best practices and ensure compliance with industry standards and regulations (e.g., SOC 2, GDPR, HIPAA as applicable).
- Support system monitoring, performance tuning, and troubleshooting to improve reliability and efficiency.
- Participate in technical audits and system health checks to identify potential risks and performance bottlenecks.
- Follow deployment, testing, and version control best practices for Salesforce and integrated systems.

Qualifications & Experience

Required:
- A current Salesforce Administrator Certification and 3+ years of experience in Salesforce development, enterprise software implementation, and API integrations.
- Strong expertise in Salesforce architecture, customization, and automation.
- Proficiency in enterprise integration strategies using APIs, middleware, or ETL tools.
- Experience working with cloud-based platforms for hosting, data storage, and application development.
- Capable of using modern programming languages such as Python, JavaScript, TypeScript, or Java to develop solutions and implement process improvements as needed.
- Ability to support data workflows and reporting tools to enhance business intelligence capabilities.
- The position requires a full-time, on-site presence at our office in Charlotte, NC. Permanent remote work options are not available.

Preferred:
- Salesforce Platform Developer I certification.
- A Bachelor's degree in Computer Science, Information Technology, Business, or a related field.
- Familiarity with data lakes, AI/ML integrations, and analytics tools (Tableau, Power BI, etc.).
- Strong understanding of enterprise security best practices and identity management solutions.
- Experience working on AI-driven automation projects in enterprise environments.

Ideal Candidate Profile:
The ideal candidate is highly collaborative and detail-oriented, thrives in a mission-driven environment, and is eager to implement technology solutions that drive efficiency. They take ownership of execution while contributing to and working within the broader strategic framework set by leadership.

This role offers the opportunity to apply technical expertise in Salesforce and enterprise software solutions, making a meaningful impact on the foundation's ability to serve the community effectively and efficiently.

Benefits:

- Competitive salary, bonus, and discretionary grant pool
- You will be eligible for review and performance-based adjustment each June 30
- 401(k) with a 5% company match
- Employee Health Insurance (75% employer-paid premiums)
- Employee dental, disability, and life insurance fully paid
- 15 days of annual leave, prorated for the first year, increases with continued employment, 10.5 paid holidays, and paid sick leave.
- Lifestyle Spending Account
- Opportunity to work on meaningful projects that make a real difference in the world
- Collaborative and supportive work environment
- Professional development opportunities

How to Apply:

The Leon Levine Foundation supports an environment that is free of harassment and retaliation and does not discriminate in employment on the basis of age, gender, sexual orientation, race, religious belief, color, national origin, physical or mental disability, or any other status protected by federal, state, or local laws.

Please email your **resume and cover letter** to **careers@levinefdn.org** with the subject line **"Salesforce Developer and Technology Specialist Application."**

Learn more about who we are and what we do: www.leonlevinefoundation.org